

To avoid a late fee, please mail the following items on or before your renewal date

▶ **Completed Continuing Education (CE) Form**

15 hours of continuing education is required for all CRC[®] Certificants. Two hours of ethics is required every two years.

▶ **Signed Certificate Holder's Statement (CHS)**

▶ **Annual Renewal Fee**

- \$150 if postmarked within 15 days of your renewal date
- \$175 if postmarked 15 days or more after your renewal date (includes a \$25 late fee)

▶ **PAYMENT BY CHECK:**

- Make check payable to InFRE
- Mail your CE form, CHS and Check to: InFRE, P.O. Box 524, Barrington, IL 60011-0524

▶ **PAYMENT BY CREDIT CARD:**

- Provide the credit card information required below
- Mail your CE form, CHS and credit card information to: InFRE, P.O. Box 524, Barrington, IL 60011-0524

*Required Field

*NAME ON CREDIT CARD _____

*BILLING ADDRESS OF CREDIT CARD _____

*BILLING CITY/STATE/ZIP _____

*EMAIL _____ *PHONE _____

*CREDIT CARD NUMBER _____ *EXP DATE _____ *SECURITY CODE _____

* VISA ___ MASTERCARD ___ AMERICAN EXPRESS ___ *SIGNATURE _____

▶ **NEW EMAIL? CHANGE OF ADDRESS?** Please indicate any changes to your contact information and return this form with your renewal documentation. You may also update contact information by going to your [CRC[®] profile](#).

Name _____
Home Address _____ _____
Personal Email _____
Personal Phone _____ - _____

Company Name _____
Work Address _____ _____
Work Email _____
Work Phone _____