

Board of Standards and Policy Development
Conference Call Minutes
August 17, 2012

Present:

Tom Burkhard – chairman
Jim Caldwell
Claudia Freeman
Bill Gustafson
Emilia Westney
Elaine Milam

Not Present:

Mary Willett
Cathie Eitelberg
Barbara Healy

Kevin Seibert*

Kirsten Smith*

*denotes non-BOS members

Call to order: 10:03 am CST by Tom Burkhard, Bill Gustafson 2nd, passed

Minutes from April 25 2012 board meeting were approved as written.

Update on General InFRE Activities by Kevin Seibert:

1. CRC Exam – Curt Morrow wrote several new exam questions for the updated exam forms. They were reviewed by the exam construction committee and sent back to Curt to make recommended edits. The updated questions will be sent to the exam construction committee for a final review and a call is planned for after Labor Day. The new exam will most likely be administered in January 2013.
2. After the exam construction for the updated forms is completed, the next project will be to update the Practice Analysis in 2013. NCCA accreditation comes up for renewal at the end of July 2014.
3. CRC Registration – As of July 31, 2012, over 300 new CRCs have registered for the program, which was more than all of 2011. We are starting to see a positive shift toward supporting the CRC after the poor economy in the past few years and due to an increase in recognition of the need for a credible comprehensive retirement certification program.
4. CRC survey – Survey was completed May 18, 2012. Comments were mostly positive with good constructive feedback. Building the recognition of the CRC in the industry was a consistent comment. Betty Meredith will summarize the results in the next InFRE newsletter.

Recurring or old business –

- committee members are needed for the recertification sub-committee and appeals sub-committee. **ACTION ITEM – Need to send out news brief requesting applications twice a year.** Barbara and Claudia's term will be up at the end of the year. Both can renew for another term until 2015.
- Still considering increasing the exam retake fee and the paper renewal fee.

New business –

- No New Business

Next call – December 2012, will send out the Doodle invite in November to allow plenty of time to plan call around holiday schedules.

Tom Burkhard moved to adjourn, Bill Gustafson 2nd, passed

Adjourned: 10: 41 am CST