

**Board of Standards and Policy Development**  
Conference Call Minutes  
August 22, 2017

**Present:**

Justin Price  
Curt Morrow  
Donna Richards  
Leigh Donohue  
Sherry Keagan  
Ron Nichols – Chairman  
Ray Kirk

**Not Present:**

Lance Palmer

Kevin Seibert\*

Kirsten Smith\*

\*denotes non-BOS members

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**Called to order:** 12:03pm CT by Ron

**Review and Approve Minutes:**

Ron requested a review of the minutes from the April 2017 meeting. No changes recommended. Ron called for a motion to approve minutes, Ray motioned to approve minutes, Curt seconded, motion passed unanimously.

**Recurring/Old business:**

CRC Status Report

1. Over 300 new CRC candidates have registered as of the end of July. Numbers of new registrations continue to increase as a result of the DOL rule and recent marketing efforts. We anticipate that registrations will surpass 400 by the end of the year end.
2. There were 73 exam administrations in April and another 111 in July. The exam pass rate has also been higher than average over the past few exam cycles. As indicated during our previous meeting, the increase in the pass rate is most likely due to a more experienced pool of candidates taking the exam.
3. Annual renewal rates have also been very good and combined with the increase in number of new certificants, we hope to have more than 2,000 active certificants by the end of the year.

**Updates on BOS and general InFRE activities**

1. Kevin asked the Board if they had any questions about the item writing assignment. The most recent exam form was implemented in April 2016 and will need to be updated again after the practice analysis is completed in 2018. Kevin would like to have at least five questions from each Board member by the next meeting in October.
2. Kevin will work with Ron and Curt to select the psychometric consulting service provider based on proposals submitted earlier this summer.

3. We will discontinue offering state insurance CE credit associated with CRC study guides as of the end of the year. In the meantime, we will not renew courses and providerships that come due between now and December 31.

#### **New business**

1. The CRC practice analysis will be updated starting in 2018. Kevin will outline a project plan before the end of the year. In addition to involvement on practice analysis committees, the Board is encouraged to provide names of other potential volunteers.
2. There may be an opportunity to revive the Retirement Awareness Quiz project with NAGDCA and Kevin will provide more details as they become available.

#### **Date of next scheduled call:**

A Doodle invite will be sent out at the end of September to schedule the next call in October 2017.

#### **Adjourned Meeting:**

Ron called for a motion to adjourn the meeting. Leigh made the motion, Sherry seconded, motion passed unanimously.

Adjourned: 12:32 pm CST