

Board of Standards and Policy Development
Conference Call Minutes
March 21, 2013

Present:

Tom Burkard
Jim Caldwell - Chairman
Claudia Freeman
Becky Frasher
Ron Nichols
Elaine Milam

Not Present:

Cathie Eitelberg
Bill Gustafson
Barbara Healy

Kevin Seibert*

Kirsten Smith*

*denotes non-BOS members

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Call to order: 10:02am CST by Jim Caldwell

Minutes from December 12, 2012 board meeting were approved as written. Jim Caldwell made motion and Tom Burkard 2<sup>nd</sup> the motion, passed.

Updates on General InFRE Activities by Kevin Seibert:

1. Kevin welcomed the new board members, Ron Nichols and Becky Frasher, to the meeting and board. Thanked them and all board members for their willingness to serve on the board and help InFRE in its efforts and goals.

Recurring/Old Business

1. As noted in the December minutes, Kevin sent out a report prior to BOS meeting that include pass/fail statistics for most recent exam, CRC registrations and active certificants, CE audit information and renewals for the previous year. He remarked on the rates for 2012 and beginning of 2013. Jim asked about the University effort to help create new certificants. Kevin explained that it was under Betty's marketing effort and she was working on putting together a plan to build those efforts more.
2. Another large project for InFRE in 2013 is the updating of the CRC Practice Analysis. Accreditation requires the practice analysis to be updated every five years and helps us ensure we are keeping our assessment/exams aligned with what a retirement counselor needs to know in a constantly changing environment. Bill Gustafson is the chairman of the Practice Analysis committee and Kevin has had a few volunteers but still needing a few more. Kevin states the goal is to have it done by December so InFRE can have the renewal application completed by January. This process will include a look at current policies and possibly result in changes. Kevin says there could be a possible discussion on those policy changes on the September board call.

3. Kevin is also working on the Retirement Readiness project. When finished it will put more focus on the CRC and provide more recognition for InFRE. Kevin is working on putting together a tool for the non-federal government employees to use at first and then use for the general public. He has a demo website in the works.

#### New Business

1. Jim suggests having a meeting at the NAGDCA conference. Kevin agrees that it is a good idea and will look into it especially with all the work on the practice analysis.
2. Becky mentions the IRRC Professional Development Membership Program and monthly webinars and how that is helpful for the CRC certificants in earning continuing education credits. InFRE has partnered with the Int'l Retirement Resource Center to provide the CRC Certificants with the monthly webinar and professional development membership program. Kevin explains that it is especially useful to those not able to attend national conferences to be able to utilize this series of high-quality, professional development webinars to fulfill the CRC® and CRA® CE requirements.

Date for the next call will be mid-June. Doodle invite will be sent out in end of May for the June call.

Ron Nichols moved to adjourn, Tom Burkard 2nd, passed.

Adjourned: 10: 44 am CST