

Board of Standards and Policy Development
Conference Call Minutes
29 September 2011

Present:

Claudia Freeman
Mary Willett – Chairman
Jim Caldwell
Bill Gustafson
Emilia Westney
Barbara Healy
Kevin Seibert*
Connie Bowers*

Not present:

Tom Burkard – Vice Chairman
Cathie Eitelberg
Elaine Milam
Betty Meredith*

*denotes non-BOS members

Call to order: 10:05am CST by Mary Willett

Minutes from 23 June 2011 call were approved as printed.

Kevin Seibert gave brief updates:

- CRC Client Brochure – available for purchase on the InFRE website, \$29.95/pkg of 25
- Retirement Plan Administrator – all 4 books in stock
- CRC renewal audits – in progress
- Virtual University – CRC books 1-4 approved for state insurance CE in most states and approved for CFP CE

Emilia Westney reported on exam committee. The committee is in the process of writing, reviewing and accepting items (questions) for the CRC exam question bank.

Discussion then turned to how new members should be added to the Board of Standards (BOS) and the committees. Suggestions/comments included:

- It might be easier to recruit volunteers if they serve on a committee for 1 year, rather than going straight to the BOS for 3 years. It should not be a requirement to serve on a committee before serving on the BOS.
- There should not be an experience requirement to serve on the BOS or committee.
- All committee chairs will be a BOS member.

- The number of BOS members will remain at nine until otherwise determined by the BOS.
- Members must serve on the BOS at least one year before becoming eligible for the BOS Chair and Co-chair positions.
- The current Co-chair will become Chair and the new Co-chair candidate will be determined by the current Co-chair in consultation with the InFRE staff after asking for volunteers from current BOS members.
- Rotation policy for committees: 1 year term and can serve up to 3 consecutive terms
- Volunteer form will be put together and emailed for approval by the BOS. It will be sent to current CRC in a news brief. The deadline to return the form is November 18, 2011

No new business

Next call scheduled for December 1, 2011, but will be postponed to December 8 or 15, 2011.

Claudia Freeman moved to adjourn; Emilia Westney 2nd; passed

Adjourned: 10:56 am CST